

二零一八至一九年度柏立基爵士信託基金傑出學生資助(非學術範疇)
Sir Robert Black Trust Fund Grants for Talented Students in Non-academic Fields 2018-19

提名表格

NOMINATION FORM

(請遞交正副本各一份 To be submitted in duplicate)

Official Use
(只供本基金填寫)
Application No.
申請編號 SRB-GTS-1819-

(填寫此表格前，請細閱《提供個人資料須知》及《申請須知》。此表格一經遞交，任何擬報讀課程/訓練的更改要求將不獲接納。)

*(Please read the 'Notes about Personal Data' and 'Information Notes' carefully before completing this form. Amendment(s), if any, with regard to the details of the proposed course/training would not be accepted.)

負責老師資料(此部份由校方填寫)：

本表格必須由學校遞交，提名表格數目為*(不能多於3份)

Information of teacher-in-charge (to be completed by the school)：

Total number of nomination forms, which **must** be submitted by school *(up to 3 nominations): _____

負責提名老師、聯絡電話及電郵

Teacher-in-charge of the nomination, contact no. and email address:

甲部. 被提名學生的個人資料(此部份由監護人填寫)：

Part A. Particulars of the student being nominated (to be completed by the guardian):

1. 個人資料 Personal Particulars

姓名 (英文) (中文)
Name : (English) _____ (Chinese) _____

出生日期 性別 年歲 香港身份證號碼
Date of Birth : _____ Sex : _____ Age: _____ HK ID Card No.: _____
(月)/(年) mm / yy (首個英文字母及4個數字)
First alphabet and 4 digits

出生地點 班級 聯絡電話
Place of Birth : _____ Class: _____ Contact No.: _____

住址
Home Address : _____

電郵地址 學校名稱
E-mail address: _____ School name: _____

學校地址
School address: _____

a. 學生是否持有有效的個人銀行戶口作存入支票之用? (如否，請往下題) 有 沒有
Does the student possess a valid personal bank account for depositing cheque? Y N

(Please proceed to next question if the answer is no)

b. 若學生獲資助，有關資助將待學生完成獲資助的課程/訓練後以支票形式發還，請清晰指明支票收款人的姓名(必須為學生的家長或監護人)，並註明支票收款人與學生的關係。秘書處日後會向受助學生索取有關證明文件。

If the student is successfully selected, **the Grant would be reimbursed to the student by means of cheque upon successful completion of the sponsored course/training.** Please state clearly the name of payee (the payee should be either the student's parent or guardian) and state the relationship between the payee and the student. **The Secretariat would request the student to submit relevant documentary.**

_____/_____(關係/relationship: _____)

(中文) (English)

2. 請詳列最近三年與擬報讀課程/訓練相關的非學術範疇中，獲得的最佳成績。

Please give details of the student's best achievements which are relevant to the proposed course/training in the non-academic field during the recent 3 years

年 / 月 Year / Month	活動/比賽 Activity/competition	舉辦機構 Organizing party/parties	獎項 Award(s) or equivalent
/			
/			
/			
/			
/			
/			
/			
/			
/			

3. 請詳列擬報讀的非學術範疇課程資料及夾附有關章程(如有) (只可填報一個課程)*

Please give details of the proposed course/training which must be of non-academic in nature and enclose the brochure/pamphlet of course/training information, if any (Only ONE course/training is allowed)*

*遞交多於一個課程的申請將不獲考慮 Application for more than one course/training would not be considered.

授課機構名稱*

Course Provider

電話

Tel No. :

*如被提名人之父母或親屬為上述授課機構的董事或僱員，你必須列出有關人士與被提名人的關係及在授課機構內職位: _____。

*If any of the nominee's parents or relatives is the director or employee of the above course provider, you must indicate his/her relationship with the nominee and position held in the course provider: _____.

機構的通訊地址

Contact Address of the
Course Provider

課程名稱

Course Title

課程內容大綱

Course Outline

開課日期**

Commencement Date

預計完成日期**

Estimated Completion Date :

**委員會只會考慮資助由二零一九年二月起至二零二零年一月期間進行及完成的訓練。除持續訓練課程外，於結果正式公佈前已開始的課程/訓練的資助申請不獲考慮。

The Committee shall only consider sponsoring the part which takes place **from February 2019 until January 2020. Applications for the course/training (except continuous course/training) commenced prior to the formal announcement of result will not be considered.

上課次數

每月_____堂 (請填上每月平均上課堂數)

Lesson Frequency

: _____ Lesson(s)/month (Please indicate the average number of lesson(s) per month)

課程費用(港幣\$)

: _____ 每月 (請填上每月平均課程費用)

Course Fee (HK\$)

_____ Per month (Please indicate the average course fee per month)

擬申請之補助金額 (港幣)#

Amount of Grant sought

(in HK dollars)#

: \$ _____

擬申請之補助金額應以不超過十二個月的訓練費用為限。若擬申請的資助金額高於港幣 5,000 元，學校校長除填寫提名表格乙部外，亦必須提交詳細報告以解釋值得委員會酌情考慮的原因。未有提交詳細報告的受助學生，其資助額最高為港幣 5,000 元。

The amount of grant sought should be limited to the training fees incurred for **12 months at most**. Any applications for exceeding HK\$5,000 must be substantiated with a detailed statement from the Principal, (in addition to Part B of the Nomination Form) explaining why the Committee's special consideration is warranted. For grantees without detailed statement, the maximum amount of grant would be no higher than HK\$5,000.

4. 請簡述在完成課程後的個人計劃

Briefly describe the future plans after completion of the training

5. 家庭狀況 (例如：家庭成員人數、財政狀況等)或其他資料擬提供予柏立基爵士信託基金委員會在作出資助時考慮之用

Family circumstances (e.g. family size, financial situation, etc.) or other additional information that you would like to be considered by the Sir Robert Black Trust Fund Committee for making the grant, if any

本人已閱讀及清楚明白隨附的《提供個人資料須知》及《申請須知》，並同意向有關政府決策局及部門透露本人在此提名表格內填報的資料，作為處理上述提名之用。

I have read and understand the 'Notes about Personal Data' and 'Information Notes' attached to this form and I consent to the disclosure of any information contained in this form to other Government bureaux and departments for the purpose of processing the nomination.

監護人簽署

Signature of Guardian: _____

日期

Date: _____

**柏立基爵士信託基金
傑出學生資助 (非學術範疇) 2018-19
提供個人資料須知**

收集個人資料之目的

1. 柏立基爵士信託基金秘書處(以下簡稱“秘書處”)將會把提名表格所收集的個人資料用於以下用途:

- (a) 進行柏立基爵士信託基金補助金的審批工作;
- (b) 進行與柏立基爵士信託基金傑出學生資助(非學術範疇)的推廣宣傳活動及有關儀式; 及
- (c) 方便秘書處與被提名人/學校聯絡。

個人資料的提供純屬出於自願性質。如你未能提供足夠資料，秘書處未必能處理你向柏立基爵士信託基金提出有關資助的申請。

獲轉交資料人士的類別

2. 秘書處可能會就上文第 1 段所述的目的，向其他政府部門及決策局負責處理有關申請的人員，披露或轉交提名表格內所提供的個人資料。如在提名表格上有不欲向其他政府部門及決策局披露或轉交的個人敏感資料，敬請註明。

查閱個人資料

3. 根據《個人資料(私隱)條例》(第 486 章)第 18 條和第 22 條，以及附表 1 第 6 原則，被提名學生有權查閱及更正秘書處所持有的個人資料，而查閱資料的權利包括索取提名表格所收集的個人資料的副本。

保留個人資料

4. 秘書處一般保留提名表格 7 年作審計用途，之後有關提名表格將被銷毀。

查詢

5. 任何與本提名表格所收集的個人資料有關的查詢，包括有關查閱及更正個人資料的查詢，可向下述人士提出： -

柏立基爵士信託基金委員會秘書處
香港灣仔皇后大道東 213 號
胡忠大廈 34 樓
助理經理(信託基金)